

# Integrated Community Energy & Climate Action Plans (ICECAP) Stakeholder Committee Meeting Minutes

held on Monday, April 20<sup>th</sup>, 2020 at 10:00 AM via GoTo Meeting

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## ICECAP Corporate Stakeholders Present:

R. Snowball, Planner, Carling Township  
P. Koetsier, Mayor, Township of Georgian Bay  
V. Lemieux, Planner, Township of Georgian Bay  
P. Hopkins, Mayor, Township of McKellar  
D. Moffatt, Councillor, Seguin Township (Co-Chair & Meeting Chair)  
D. O'Brien, Director of Community Services, Seguin Township  
F. Pengra, Manager of Infrastructure and Technology, Town of Parry Sound (Co-Chair)  
A. Barton, Councillor, Township of the Archipelago  
M. Moore, Georgian Bay Biosphere Reserve

## ICECAP Partners Present:

M. MacDonald, Lakeland Holding  
J. Montpetit, Advanced Planning and Communications, Lakeland Holding  
T. Faulkner, North Bay Parry Sound District Health Unit  
G. Lind, Hydro One  
A. Flude, Independent Electricity System Operators (IESO)  
N. Brown, Ogemawahj Tribal Council  
J. Meyer, Parry Sound Area Active Transportation Committee  
K. Mueller, Otter Lake Ratepayers Association  
AJ Mueller, Otter Lake Ratepayers Association  
K. Boyle, District Municipality of Muskoka  
M. Hudolin, Severn Sound Environmental Association  
N. Priestman, Severn Sound Environmental Association

## Georgian Bay Biosphere Staff Present:

B. Pollock, Executive Director  
D. Bywater, Conservation Program Manager  
B. John, Climate Change & Energy Specialist  
L. Peddie, Office Manager



## 1. Welcome & Introductions

Participants were welcomed and introduced themselves.

## 2. Adopt Agenda

For the purposes of this meeting, names will be called upon to forward motions.

### Resolution No. 2020-09

Moved by: P. Borneman

Seconded by: P. Hopkins

**CARRIED**

## 3. New Signatories

Township of Georgian Bay welcomed as newest MOU signatory and ICECAP member.

## 4. Adopt Minutes

### Resolution No. 2020-10

Moved by: P. Borneman

Seconded by: P. Hopkins

Motion to accept meeting minutes from February 4<sup>th</sup>, 2020 ICECAP Corporate Stakeholder Committee meeting.

**CARRIED**

## 5. Project Management

D. Bywater provided a project management update to members and partners.

- ICECAP is on track and ahead of schedule
- All members have officially completed corporate milestone 1
- On track to complete community milestone 1 by year end
- Membership is always open for new members
- Started to look into adaptation



## 6. Terms of Reference

### Resolution No. 2020-11

Moved by: A. Barton

Seconded by: P. Borneman

Motion to accept Terms of Reference Final Draft.

**CARRIED**

## 7. Communications Plan

B. Pollock provided an overview of the Draft Communications Plan developed with the help of the Communications Advisory Group. The Communications Plan is a working document that focuses on communications with external audiences. All feedback welcomed.

## 8. ICECAP Logo

New logos have been developed from feedback received at February 4<sup>th</sup> meeting and with help from Communications Advisory Group. A link to vote on a final logo will be circulated following the April 20<sup>th</sup> meeting.

**ACTION**

## 9. Roundtable

Updates shared from Stakeholders and Partners.

**K. Boyle:** Working on writing an adaptation plan for the District Municipality of Muskoka. Willing to share climate change curriculum developed for the Muskoka region with ICECAP and GBBR.

**N. Brown:** OTC is in the processing of launching their regional energy plan. Looking to offer youth energy training sessions in the near future. Will look to GBBR and ICECAP to potentially collaborate on some local youth education opportunities in the near future.

**M. Hudolin:** SSEA in the process of merging and picking up on the work of Sustainable Severn Sound.

**J. Meyer:** Asked a question regarding initiatives being undertaken by ICECAP and its members. All questions and comments regarding educational and energy/ emission saving initiatives are welcomed. Identifying these types of projects will be key in the upcoming phases of ICECAP.



**D. Moffatt:** Has tentatively discussed with K. Mueller about a fuel efficient & electric vehicle show and tell. D. Bywater said it may be a great opportunity to include in the GBBR's Clean Energy Forum.

**D. Bywater:** Waiting for an EV charger grant to open. GBBR and ICECAP will be looking for partners on this project when RFPs are open. J. Montpetit shared Lakeland's experience on hosting an EV open session with Plug and Drive. Suggested reaching out to them as they are actively looking for community groups.

## 10. Adjournment

### Resolution No. 2020-12

Moved by: A. Barton

Seconded by: P. Borneman

Motion to adjourn at 11:08AM on Monday, April 20<sup>th</sup>, 2020.

**CARRIED**

