

Integrated Community Energy & Climate Action Plans (ICECAP) Stakeholder Committee Meeting Minutes

held on Monday, September 21st, 2020 at 10:00 AM via Zoom

ICECAP Corporate Stakeholders Present:

A. Barton, Councillor, Township of the Archipelago
P. Borneman, Councillor, Town of Parry Sound
D. Carmichael, Councillor, Township of McKellar
C. Henderson, Manager of Development and Environmental Services, Township of the Archipelago
P. Hopkins, Mayor, Township of McKellar
P. Koetsier, Mayor, Township of Georgian Bay
D. Moffatt, Councillor, Seguin Township (Co-Chair & Meeting Chair)
M. Moore, Board Member, Georgian Bay Biosphere Reserve
D. O'Brien, Director of Community Services, Seguin Township
B. Oster, Planner, Township of Georgian Bay
F. Pengra, Manager of Infrastructure and Technology, Town of Parry Sound (Co-Chair)
J. Schnier, Director of Sustainability, Township of Georgian Bay
R. Snowball, Planner, Carling Township

ICECAP Partners Present:

K. Boyle, Climate Change Coordinator, District Municipality of Muskoka
A. Chiandet, Water Scientist, Severn Sound Environmental Association
T. Faulkner, Community Health Promoter, North Bay Parry Sound District Health Unit
J. Gillis, Masters Candidate, Guelph University
N. Guerfala, Manager of Business Development & Market Strategy, Hydro One
C. Kozmik, Species at Risk Biologist and Program Coordinator, Magnetawan First Nation
L. Lee, Director of Customer Solutions, Hydro One
S. McCrindle, Program Coordinator, Georgian College
J. Montpetit, Advanced Planning and Communications, Lakeland Holding
K. Mueller, President, Otter Lake Ratepayers Association
S. Noganosh, Deputy Chief, Magnetawan First Nation

Georgian Bay Biosphere Staff Present:

G. Barden, Board Member
D. Bywater, Conservation Program Manager
R. Chase, Board Member
B. John, Climate Change & Energy Specialist
B. Pollock, Executive Director
J. Tynan, Board Member



1. Welcome & Introductions

Participants were welcomed and introduced themselves.

2. Adopt Agenda

Resolution No. 2020-16

Moved by: A. Barton

Seconded by: M. Moore

CARRIED

3. Adopt Minutes

Motion to adopt the minutes from Stakeholder Committee meetings held on April 20th and July 2nd, 2020.

Resolution No. 2020-17

Moved by: P. Hopkins

Seconded by: M. Moore

CARRIED

4. Project Management

B. John provided a presentation on ICECAP progress from January to September.

- Corporate Milestone 1 achieved for all partners
- On-track to meet Community Milestone 1 for year-end
- Numerous partnerships have been built for ICECAP
- Carbon Calculator is gathering and enhancing data

5. Adopt Quarterly Reports

Resolution No. 2020-18

Moved by: A. Barton

Seconded by: P. Koetsier

Motion to accept Q1 and Q2 reports.

CARRIED



6. Project Planning

- D. Bywater provided an overview and update of the draft 2021 work plan and budget.
- Complete Milestone 2, and most of, if not all of Milestone 3 for 2021
 - Budget is currently a draft version – ability to obtain grant funding will adjust budget contributions from each member
 - Strategic Planning session is needed to define ICECAP vision

Doodle Poll to be circulated to establish a time for a strategic planning session.

ACTION

7. Grant Opportunities

B. Pollock provided an overview of existing and upcoming grants, and application process.

8. External Communications

Motion to adopt Communications Plan.

Resolution No. 2020-19

Moved by: M. Moore

Seconded by: P. Borneman

CARRIED

9. Governance: E-Voting

E-voting protocol text will be drafted and brought forward at the next ICECAP stakeholder committee meeting for adoption.

ACTION

10. Carbon Calculator Promotion

Members and partners are asked to share the carbon calculator among their networks, including community associations, committees, interest groups, and chambers of commerce. Numerous resources and communication materials are available to assist with promotion. Please reach out GBB staff for communication materials or with any questions.

ACTION



11.Roundtable

Updates shared from Stakeholders and Partners.

P. Hopkins: The Township of McKellar is holding an environmental committee meeting in the near future. Climate change has been identified as a key issue by the committee and see ICECAP and GBB as having a key role in helping them address climate change.

A. Barton: Working with Township of the Archipelago staff to increase local participation in the carbon calculator through increased communications.

R. Snowball: Carling is working on promoting the carbon calculator among their networks.

F. Pengra: The solar field in the Town of Parry Sound is under development and coming along nicely. SPEEDIER has kicked off and there are exciting projects happening with Lakeland.

P. Koetsier: The Township of Georgian Bay recently hired a communications specialist who is keen on helping with ICECAP.

J. Schnier: Working on a small promotion about what a tree can do. Noted that there is an opportunity to educate carbon calculator participants on options for reducing or offsetting emissions. Prizes for the contest could also be strategically planned to help participants engage in activities that reduce their GHG emissions.

K. Boyle: Encouraging residents in the District Municipality of Muskoka to use the carbon calculator. Beginning community engagement for their mitigation planning.

S. Noganosh: Working with chief and council to solidify a partnership with ICECAP.

N. Guerfala: Hydro One is putting together a presentation that will be made available to ICECAP members and partners. This presentation will focus on raising awareness about Hydro One role as a partner, Hydro One programs available to partners and members, and to solicit feedback to identify opportunities to drive more value for the ICECAP partnership.

A. Chiandet: Helping to promote the carbon calculator.



D. Moffatt: Co-chairs recently had a deputation with McDougall council asking them to join ICECAP. Are in the process of approaching Whitestone council for the same request.

12. Adjournment

Resolution No. 2020-20

Moved by: A. Barton

Seconded by: P. Borneman

Motion to adjourn at 11:18AM on Monday, September 21st, 2020.

CARRIED

DRAFT

