

# **JOB DESCRIPTION**

## **Anishinaabek Youth Intern**

Parry Sound, Ontario



**Position:** In partnership, the Georgian Bay Anishinaabek Youth (GBAY) and the Georgian Bay Biosphere (GBB) are seeking applicants for the position of the Anishinaabek Youth Intern (AYI). The AYI will be primarily responsible for developing and delivering Indigenous environmental education programs and public outreach pertaining to the Georgian Bay Biosphere, to a variety of audiences.

### **Position Responsibilities**

1. Assist in the development and delivery of Indigenous (Anishinaabe) education programs of Oshkinigig - Wiigwaas Jiimaan (birch bark canoe) as part of Anishinaabek aadziwin (land based education) and reconciliation. Including, but not limited to, the Oshkinigig museum exhibition.
2. Assist in the facilitation of online events such as Virtual Visits series, webinars, meetings, workshops, etc., for Indigenous youth.
3. Assist in the development and delivery of curating a museum exhibition of Oshkinigig.
4. Support the development and delivery of Kids in the Biosphere and Lessons in a Backpack, and online events with local and seasonal audiences of various age groups.
5. Create and distribute promotional materials including posters, website content, blog posts, and social media.
6. Provide ongoing administration and office support, liaise on behalf of the GBAY and GBB, create event reports and recommendations, and carry out various research as needed.
7. Provide occasional field support that includes, but not limited to; hiking in rough terrain, paddling a canoe, harvesting medicines, and bushcrafting safety.
8. Other duties as assigned.

### **Qualifications**

- Strong understanding and speaking capabilities of Anishinaabemowin (Ojibway language).
- University degree, college diploma or equivalent experience in Indigenous environmental education.
- Experience in public presentations.
- Previous work experience in public outreach and environmental education.
- Practical experience with regional Indigenous culture and history.
- Computer literacy in Microsoft Office and social media applications.
- Strong written and verbal communications skills.
- Excellent organization skills, leadership, problem solving and professionalism.
- Be highly motivated, independent, and able to travel. Must work well in a team environment.
- Be comfortable lifting 50+lbs.
- Hold or be able to obtain a current Police Record Check with the Vulnerable Sector Check.
- Valid driver's licence with regular access to a vehicle is an asset.
- First Aid/CPR/AED certified is an asset.

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**Eligibility**

- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the immigration and refugee protection act for the duration of the employment.
- Have a valid social insurance number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

**Wages:** \$17.00/hour

**Duration:** December 2020 - March 31st 2021

**Hours:** Flexible (approx. 15 - 20hrs per week). This position works with volunteers and will require weekend and evening work. Time-off will be provided in lieu of time worked on weekends and evenings.

**Location:** Flexible. Some work will be performed from the GBB office in Parry Sound. Field work may occur in several locations throughout the Parry Sound region.

**Application Deadline:** 5:00 pm November 27th, 2020

**To Apply:** Please email resume and cover letter as one PDF document, with the subject line "Application for the Anishinaabek Youth Intern" to Kyla Judge at [culture@gbbr.ca](mailto:culture@gbbr.ca). Only successful candidates will be contacted. This position is partially funded by the Government of Canada and the Province of Ontario.



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