



**GEORGIAN BAY
BIOSPHERE**
MNIDOO GAMII

Position: Learning and Outreach Coordinator
Reports To: Executive Director
Location: Parry Sound, Ontario
Wage: Level 5 \$44,000/annum (\$24.17/hr)
Terms: 14 months with possible contract extension (August 1, 2022 – September 30 2023)

We are looking for candidates with a passion for empowering social change and sustainability, who are creative thinkers to develop and deliver outreach programming for partners throughout the Georgian Bay Biosphere region. You will connect with children and youth in a variety of settings, implementing principles of outdoor, experiential, and transformative learning. You will collaborate with Indigenous partners in supporting them and sharing elements of land-based learning. You will help to design and implement a variety of engagement activities for multiple Georgian Bay Biosphere programs designed for youth, community, and regional stakeholders, in order to deepen learning, ecological and cultural literacy, and communicate values of equity through events, on-line workshops, conferences, and other activities.

Responsibilities

- Coordinate environmental, outdoor, and/or hands-on education programs and initiatives in schools and with partners based on GBB's current programming suite and piloting new opportunities
- Work across GBB's program areas to develop and implement youth engagement activities
- Develop and deliver education and outreach activities and events for seasonal and permanent residents, various age groups, and rural communities (e.g., climate action, waste reduction)
- Research community needs and opportunities to respond with learning opportunities for youth and adults, working to empower partners and volunteers
- Assist with the planning and promotion of programs and events in the community on the themes of Conservation, Cultural programming, Climate, and Community Sustainability
- Co-supervise the tasks and activities of volunteers and/or seasonal/part time staff
- This position will work closely with the Community Sustainability Coordinator
- Other tasks as assigned

Skills & Aptitudes

The successful candidate will have the following qualifications:

- A combination of post-secondary education/experience in a relevant field (e.g. education, communication, public health, outdoor education, Indigenous studies or environmental science)
- Enthusiastic and creative self-starter, with demonstrated initiative and problem-solving skills
- Excellent verbal and written communication, organization, and interpersonal skills
- A passion for working with children and youth &/or teaching a variety of audiences

- Experience delivering education programs, community presentations, or nature interpretation
Experience with group facilitation and volunteer coordination
- Project management experience: time management, communications and organizational skills
- Ability to work in an outdoor environment, including performing functions related to gardening and environmental stewardship, such as digging, pruning, weeding, or handling wildlife (with permits)
- Proficiency with MS Office, social media, web, and graphic design software (e.g. Canva, WordPress, MailChimp)
- Knowledge of environmental issues regionally and commitment to the environment as demonstrated through previous volunteer commitments and/or employment
- Ability to work independently with minimal supervision
- Ability to supervise volunteers, interns and summer students
- Class G driver's license and access to a vehicle (or reliable form of transportation)
- Valid Emergency First Aid + CPR an asset
- Criminal Record Check with Vulnerable Sector Screening an asset

How to Apply

Please forward a cover letter and résumé to Laura Peddie (info@gbbr.ca) by 5pm on June 24, 2022.