



**GEORGIAN BAY  
BIOSPHERE**  
MNIDOO GAMII  
Spirit of the Water

## **Employment Opportunity: Climate & Energy Program Coordinator**

As the Climate & Energy Program Coordinator, you will coordinate and support climate change and energy programming for the organization, including the Integrated Community Energy & Climate Action Plans (ICECAP) partnership. The ICECAP partnership is a unique regional and collaborative partnership that brings together First Nations and municipalities to approach climate change and energy planning in a more efficient and cost-effective manner. To excel in this position, the candidate will have strong technical skills and knowledge and/or experience in the development and implementation of First Nation and municipal GHG emissions reduction plans and climate change adaptation plans.

### **Job Details**

- Coordinate regional initiatives that lead to community-scale GHG emission reductions.
- Analyze GHG emissions and energy consumption in various sectors and work with partners to implement projects that result in GHG reductions and cost savings in their operations.
- Help set GHG emission reduction targets and track progress.
- Support cleantech innovation and sustainable technology initiatives in the region.
- Raise climate change and energy literacy in the organization and regional community through the development of communications products.
- Assist in the delivery of milestones 2, 3 and 4 of the Partners for Climate Protection (PCP) program for municipalities and the Indigenous Community Energy Program (ICEP) for Indigenous communities in the region.
- Assist in the development of approaches to climate change adaptation with a regional lens.
- Other duties as assigned.

### **Required Qualifications**

Qualified candidates will possess a post-secondary degree in analytical sciences, business, environmental science, environmental planning, or engineering. Preference for candidates with educational experience is preferred in the areas of: GHG emissions reduction; energy and/or carbon management; as well as a demonstrated understanding of climate change issues and sustainable development within the context of First Nations, municipal government, and their communities.



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## Knowledge, Skills, and Aptitudes

- Strong technical knowledge and skills in modeling energy consumption and GHG emissions.
- Strong knowledge and experience in the areas of GHG emissions analysis and reductions, climate change adaptation and sustainable development.
- Experience with GHG software, data sources and analysis.
- Experience with energy management and/or asset management software.
- Demonstrated understanding of climate change issues and sustainable development.
- Knowledge of energy efficiency principles and building performance; waste management emissions reduction strategies; and sustainable transportation systems, including EVs.
- Understanding of the PCP and ICEP programs and how to implement climate action initiatives, including planning, costing, and building in feedback.
- Knowledge of climate and/or energy funding opportunities and experience writing grants.
- Excellent written and verbal communication skills, including good presentation skills.
- Excellent prioritization and organizational skills.
- Ability to work independently and have a flexible schedule.

**Terms:** A normal week will be 35 hours. This position works with volunteers and may require weekend and evening work. Time-off will be provided in lieu of time worked on weekends and evenings. This position is for one year, with the possibility of extension contingent on funding.

**Salary:** \$45,000

**Place of Employment:** Parry Sound, ON

**Deadline for Applications:** January 2<sup>nd</sup>, 2023 by 5:00 pm

**How to Apply:** Please forward a cover letter and résumé to Benjamin John (climate@gbbr.ca) by 5PM on Monday, January 2<sup>nd</sup>, 2023. We thank all applicants for their interest in the position. Only those candidates selected for an interview will be contacted. Thank you for your interest.

This opportunity is proudly supported by the Northern Ontario Heritage Fund Corporation and is funded through the Workforce Development Program. Eligibility requirements of the program can be found here: <https://nohfc.ca/en/pages/programs/people-talent-program/workforce-development-stream>

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